

CORPORATION COMMISSION

MISSION STATEMENT

Established in 1907 by the Oklahoma Constitution, the mission of the Commission is to control, regulate and supervise the activities of private businesses whose services are considered by the Legislature to be essential to the public welfare.

THE COMMISSION

The Corporation Commission was created by the Oklahoma Constitution and is composed of three commissioners elected statewide for six-year staggered terms. The Commission has the power and authority of a court of record and its decisions can only be overturned by the State Supreme Court.

DUTIES / RESPONSIBILITIES

Early emphasis was on regulation of railroad routes and rates. Through changes by the Legislature, and the change in services considered essential to the public welfare, the Commission presently regulates public utilities, oil and gas exploration, drilling, production and waste disposal, motor carrier transport and transportation, storage, quality and dispensing of petroleum products. The Commission also monitors a number of federal programs for compliance in Oklahoma.

ADMINISTRATION DIVISION - includes the three elected Commissioners who set policy and adjudicate matters before the Commission. The General Administrator directly supervises all administrative functions and has supervisory responsibilities for operational effectiveness of the other divisions: Oil & Gas, Public Utilities, Transportation, Fuel, Data Processing, Office of Administrative Proceedings, Consumer Services and General Counsel, and the Indemnity Fund.

TRANSPORTATION DIVISION - is charged with all administrative matters concerning licensing, certification, setting rates of motor carriers, field enforcement and inspection activities to achieve compliance with rules and regulations of the Commission and state statutes in the areas of motor carrier enforcement, rates, tariffs, railroad safety, communications, and regulated motor carrier pollution as a result of oil field generated waste.

DATA PROCESSING DIVISION - is a service division that provides professional data processing services to all the other divisions of the Commission. The duties and responsibilities include providing professional data processing and word processing services, resources and information to the other divisions within the agency in a timely and cost effective manner; to plan, develop and implement information management systems for the Commission; to enhance the efficiency and effectiveness of other divisions through the use of management information technology; to provide public access where applicable.

OFFICE OF ADMINISTRATIVE PROCEEDINGS - is the functional analog to a court system, operating two regional service offices in Tulsa and Oklahoma City. Administrative Law Judges are delegated the responsibility to hear causes and make recommendations to the commissioners in the areas of oil and gas, enforcement, pollution, motor carrier and public utilities. Court reporters transcribe hearings and the Court Clerk's office is the official repository of commission documents, accepting and processing applications for relief over which the Commission has jurisdiction. OFFICE OF GENERAL COUNSEL - provides all advocacy and advisory legal services to Commission members and employees in support of the Commission's exercise of its jurisdiction.

FY-97 EXECUTIVE BUDGET

OIL AND GAS CONSERVATION DIVISION - has the responsibility to prevent waste, assure maximum recovery from the reservoirs of this state, protect the correlative rights of all interests and prevent petroleum-related pollution. The Division has the responsibility to ensure that abandoned or depleted wells are plugged by the operator-of-record according to Commission rules.

PUBLIC UTILITIES DIVISION - administers and enforces Commission rules, regulations, and orders concerning electric, gas, water, telephone, and cotton gin utilities. A major responsibility of the division is assuring reliable utility service at the lowest reasonable cost. Staff investigates and make recommendations on matters such as establishment of rates or rate adjustments, changes in terms of services, and transfers of utility ownership. The staff also monitor fuel procurement prices and procedures of utilities and assists the Consumer Services Division in handling complaints and seeking resolution of service and payment of utility customers.

FUEL DIVISION - is charged with the administration and enforcement of the Underground Storage Tank and Aboveground Storage Tank Programs, the Fuel Inspection Program and laboratory and the Pipeline Safety Program.

CONSUMER SERVICES DIVISION - provides information, complaint investigation and mediation for regulated utility consumers as well as mineral and surface owners, maintains an escrow account for unlocated mineral owners, provides assistance for petroleum-related environmental pollution and conducts educational outreach programs.

INDEMNITY FUND - provides for rehabilitation of as many pollution sites as possible that have resulted from releases of petroleum from storage tank systems. The Fund also encourages voluntary corrective action in a manner and to a level of completion which will protect the public health, safety, and welfare and minimize damage to the environment. In order to accomplish these purposes, the Indemnity Fund reimburses allowable costs incurred for corrective action to eligible parties.

STATUTORY REFERENCES

Article IX, Oklahoma Constitution, Sec. 15 et seq.; Title 17, Sec. 1 et seq.; Title 47 Sec. 12-305 through 12-315, Sec. 180h.2, Sec. 416-470; Title 52, Sec. 81-370; and Title 83, Sec. 111-118, of the Oklahoma Statutes.

FY-97 EXECUTIVE BUDGET

PERFORMANCE CRITERIA / SERVICES PROVIDED				
Criteria/Service:	FY-94 Actual	FY-95 Actual	FY-96 Estimated	FY-97 Estimated
OFFICE OF ADMINISTRATIVE PROCEEDINGS				
Cases Filed	13,270	12,103	12,500	13,000
Orders Issued	9,566	9,168	9,500	9,800
Cases Heard	8,799	9,732	10,000	10,250
Appeals	408	359	300	275
TRANSPORTATION DIVISION *				
Motor carriers regulated (intrastate)	22,228	3,754	3,925	3,980
Motor carriers registered (interstate)		4,601	4,660	4,725
ICC carriers (OK Based)	845	1,083	1,121	1,184
Motor carrier applications received	3,388	3,743	3,810	3,845
Private carrier applications received	0	0	500	850
Motor carrier certificates/premits/licenses issued	2,238	909	3,040	2,837
Private carrier licenses issued	0	0	500	850
Insurance certificates processed	16,816	8,371	16,000	16,500
TRANSPORTATION DIVISION *				
Applications for ID Devices	8,457	4,299	4,500	4,600
MC Rate Filings/Annual Reports	4,581 / 1,114	1,126/3	70/50	75/55
Rate/Safety/Size and Weight Audits	774	335	225	500
Vehicles checked by enforcement officers	53,941	53,119	53,860	54,275
Field Invest., Compts., Spec. Emphasis	335	110	203	242
Show Causes	30	6	6	6
Railroad Rate Filings/Annual Reports		556/12	400/12	368/12
* Increase of certificates processed due to insurance cleanup project. Due to 1994 Single State Registration System affecting all interstate motor carriers and method of registration, the bulk of all interstate registrations will be Oklahoma domiciled motor carriers. Estimated statistics are derived from intrastate figures and a 48 interstate figure. Due to the decrease in registrations, this will additionally impact other processes.				
FUEL INSPECTION DIVISION				
Underground & Aboveground Tanks	18,687	18,687	18,687	18,687
Suspected Pollution Inspection	373	110	110	110
Service Stations & Refiner. Inspected	8,142	8,906	9,568	9,600
Samples Tested (octane)	2,133	1,920	3,000	3,000
Pipelines Regulated (Miles) Intrastate	35,000	35,000	35,000	35,000
Pipelines Regulated (Miles) Interstate	0	0	12,000	12,000
OFFICE OF THE GENERAL COUNSEL				
Public Utility Cases	223	304	350	350
General Law-Supreme/District Court Cases	35	35	33	33
Oil and Gas Enforcement Actions	255	300	325	350
Transportation Enforcement Cases	34	7	10	20
Fuel Cases	48	123	170	180
OIL & GAS CONSERVATION DIVISION				
Field Operations Comp./Insp./Consultations	56,197	50,087	50,000	50,000
Field Operations Mileage	1,134,240	1,053,344	1,100,000	1,100,000
Pollution Inspections	11,221	17,892	10,000	10,000
Underground Injection Control Apps.	871	856	850	850
Surety Renewals/New Filings	2,656	2,486	2,500	2,500
Reproduction Copies for Public	1,135,600	1,335,600	1,400,000	1,400,000
Technical Applications Reviewed	10,760	10,007	10,000	10,000
Technical Documents Reviewed	25,400	27,400	25,000	25,000
Documents Issued/Retrieved/Filed	110,587	89,576	100,000	100,000

FY-97 EXECUTIVE BUDGET

PUBLIC UTILITIES DIVISION *

Number of Utilities Regulated:	191	182	282	282
- electric, gas, telephone, water, and cotton gins				
Rate Case Investigations	53	17	20	20
Rate Cases Pending at FY end	20	22	15	15
Tariffs Reviewed and Approved	2,415	2,817	2,850	2,850
Purchase Gas and Fuel Cost Adj. Monitoring	636	636	636	636
Total new cases received	207	240	340*	290*
Total cases reactivated	2	13	7	7
Total cases processed to completion	230	304	350	310
Cases pending at FY end	170	119	116**	106**

* Increase in caseload resulting from new Legislation requiring additional regulatory authority.

** With full staffing.

DATA PROCESSING DIVISION

Data Processing Jobs	7,397	7,667	7,500	7,500
Daily Transactions	5,500	7,500	5,000	3,000
Pages Printed	414,355	541,375	415,000	400,000
New Programs Developed	579	1	625	250
New Job streams Developed	199	5	575	50
Development Hours	5,807	9,116	14,532	143,532
Problem Reports Processed	213	121	150	250
Number of Requests Processed	275	216	200	200
Maintenance Hours	11,547	6,675	6,228	6,228
Help Hotline Calls	1,527	1,706	2,000	2,000
Problem Reports Processed	213			
Number of Requests Processed	275			
Maintenance Hours	11,547			
Help Hotline Calls	1,527	1,706	2,000	2,000

CONSUMER SERVICES DIVISION

Utility Complaints	1,527	2,065	2,400	2,400
Consumer Savings (\$)	112,320	212,463	150,000	150,000
Telephone Field Tests	53	75	100	150
Other Utility Testing	14	31	50	50
Oil and Gas Complaints	1,747	1,668	1,700	1,700
Oil and Gas Inquiries	3,499	2,975	3,000	3,000
Pollution Complaints	102	115	120	120
Pollution Inquiries	404	309	350	350
Outreach Program Presentations	21	104	75	75
Mineral Owner Escrow Accounts	31,669	34,959	35,000	35,000
Mineral Owner Reimbursements (\$)	209,252	458,571	475,000	475,000

INDEMNITY FUND

Open Cases	228	166	250	300
Closed Cases	86	34	100	150
Nbr of Reimbursements/Claim Requests Paid	2,725	3,448	4,200	4,800
Amount of Reimbursements/Claim Requests Paid	15,468,492	19,506,971	23,000,000	25,000,000
Days to Pay Initial Reimbursements/Claim Requests	78.43	88.91	89.5	90.00
Days to Pay Supplemental Reimbursement/Claim Requests	28.4	28.36	29.5	30.00
Cost per Claim Dollar Paid	0.066	0.048	0.059	0.065
Cost per Claim	365.5	271.84	320.79	337.64

FY-97 EXECUTIVE BUDGET

EXPENDITURES BY FUND			
Type of Fund:	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
State Appropriated Funds:	\$3,353,785	\$4,007,988	\$4,267,363
State Continuing / Revolving Funds:			
200 Oil & Gas Conservation	4,805,401	3,746,884	3,460,355
202 OCC Revolving Fund	4,322,203	4,342,186	4,763,199
205 UST Indemnity Fund	733,099	912,596	1,347,350
210 UST Revolving Fund	500,432	705,710	646,000
215 CC Plugging Fund	696,482	495,871	587,357
220 Public Utility Assessment Fund	2,392,950	3,693,352	4,000,096
225 Leaking Underground Storage Tank Fund	14,766	8,278	98,483
230 Oil & Gas Division Fund	<u>586,529</u>	<u>741,258</u>	<u>1,543,000</u>
Total Revolving Funds	\$14,051,864	\$14,646,135	\$16,445,840
Federal Funds:			
400 Federal Funds	623,559	662,348	559,984
425 Leaking Underground Storage Tank Fund	904,194	763,019	1,044,543
426 Alternative Fuels Fund	0	0	
Total of Federal Funds	<u>\$1,527,753</u>	<u>\$1,425,367</u>	<u>\$1,604,527</u>
Total Expenditures by Fund	<u>\$18,933,402</u>	<u>\$20,079,490</u>	<u>\$22,317,730</u>

CAPITAL OUTLAY and SPECIAL PROJECTS			
Fund No. and Name:	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
205 Undergr. Stor. Tank Indemn. Fund	\$0	\$124,158	\$0
220 Public Utility Regulation R. F.	111,212	326,383	0
225 Leaking Undergrd. Stor. Tank	0	0	98,483
400 Federal Funds	0	0	512,484
425 Leaking Storage Tank Trust Fund	<u>0</u>	<u>89,144</u>	<u>533,900</u>
Total Capital Outlay Expenditures	<u>\$111,212</u>	<u>\$539,685</u>	<u>\$1,144,867</u>

EXPENDITURES BY OBJECT			
Object of Expenditure	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
Salaries and Benefits	\$14,228,248	\$15,161,096	\$17,151,793
Professional Services	1,753,215	1,293,447	974,062
Travel	399,084	435,909	625,642
Lease-Purchase Expenditures	140,028	140,028	23,340
Equipment	551,185	326,978	564,207
Payments to Local Gov't Sub-Divisions	19,922	0	0
Other Operating Expenses	<u>1,841,720</u>	<u>2,722,031</u>	<u>2,978,686</u>
Total Expenditures by Object	<u>\$18,933,402</u>	<u>\$20,079,490</u>	<u>\$22,317,730</u>

FY-97 EXECUTIVE BUDGET

EXPENDITURES BY BUDGET ACTIVITY / SUB-ACTIVITY

Activity No. and Name	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
10 Administration	\$1,876,533	\$1,928,088	\$2,110,243
11 Consumer Services	593,274	644,348	714,707
12 Indemnity Fund	712,719	754,773	1,096,084
20 Oil & Gas	4,672,721	4,487,213	4,939,152
21 Underground Injection Control	442,407	441,557	386,000
30 Off. of Admin.. Proceedings OKC / Tulsa	1,387,518	1,366,322	1,418,416
40 Public Utilities	1,587,996	2,890,739	2,928,345
50 Office of General Counsel	1,260,965	1,309,681	1,401,179
60 Transportation	1,971,410	1,970,917	2,054,860
70 Fuel Inspection	1,106,789	1,152,735	1,218,239
71 Pipeline Safety	377,061	416,995	586,457
72 Underground Storage Tank	459,888	631,459	661,275
73 Leaking Underground Storage Tank	701,930	405,179	204,828
88 Data Processing	1,782,191	1,679,483	2,054,151
90 Capital Outlay	0	0	543,794
Total Expenditures by Activity	\$18,933,402	\$20,079,490	\$22,317,730

FULL-TIME-EQUIVALENT EMPLOYEES (FTE) and VEHICLES

Activity No. and Name	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
10 Administration	35.8	37.4	38.0
11 Consumer Services	12.5	14.2	17.0
12 Indemnity Fund	7.0	10.2	21.0
20 Oil & Gas	100.7	96.2	102.5
21 Underground Injection Control	11.5	10.3	10.0
30 Off. of Admin. Proceedings OKC / Tulsa	30.9	30.6	31.8
40 Public Utilities	33.3	44.6	55.0
50 Office of General Counsel	26.0	25.4	27.0
60 Transportation	46.4	42.8	45.0
70 Fuel Inspection	29.3	29.2	30.0
71 Pipeline Safety	8.1	7.9	11.0
72 Underground Storage Tank	12.8	17.0	17.0
73 Leaking Underground Storage Tank	3.3	3.4	5.0
88 Data Processing	24.0	25.0	27.0
Total FTE	381.6	394.2	437.3
Number of Vehicles	73	73	76

OKLAHOMA ENERGY RESOURCES BOARD

MISSION STATEMENT

The Oklahoma Energy Resources Board holds as its mission a two-fold purpose: to restore the environment surrounding abandoned well sites and to educate Oklahomans about the petroleum industry. As part of its overall mission, the Board has major programs in environmental restoration of abandoned well sites and educational programs for both students and the general public concerning the science, history and

general activity of Oklahoma's petroleum industry.

The Board believes in the importance of the petroleum industry to the State of Oklahoma and its citizens. Through the primary action of environmental restoration and education, the Board hopes to: encourage the wise and efficient use of energy, promote environmentally sound production methods and technologies and support research and educational activities concerning petroleum exploration and production.

THE COMMISSION

The Board on Energy Resources was created by Title 52, OS 288.1, et.seq. of the Oklahoma Statutes, to be effective October 1, 1993. The Board is comprised of 20 members who are actively engaged in the oil and gas exploration, six of which are appointed by the Governor, six of which are appointed by the President Pro Tempore of the Senate and six of which are appointed by the Speaker of the House of Representatives. The initial term of office for each director shall be as follows: Six shall serve for a term of three (3) years, six shall serve for a term of two (2) years and six shall serve for a term of one (1) year. Thereafter the term of the board members shall be for three years. For the initial appointments, each appointing authority shall make two appointments for each of the staggered terms. The producer members may by majority vote appoint a maximum of three representatives with at least one from each of the following: (1) Royalty owner associations (2) crude oil purchasing companies.

DUTIES / RESPONSIBILITIES

The Board shall have the following duties and responsibilities:

1. To administer and enforce the provisions of the Oklahoma Energy Education and Marketing Act;
2. To establish an office for the Board within the State of Oklahoma;
3. To elect a chairperson and whatever other officers may be necessary to direct operations of the Board;
4. To employ personnel as shall be deemed necessary to carry out direct operations of the Board;
5. To establish and administer the Energy Resources Revolving Fund;
6. To approve or disapprove the Budget of the Board;
7. To promulgate rules as it deems necessary to carry out the provisions of this act;
8. To enter into contracts or agreements for studies, research projects, experimental work, supplies or other services to carry out the purposes of the Oklahoma Energy Education and Marketing Act, and incur those those expenses necessary to carry out said purpose. Any such contract or agreement shall provide that:
 - a. the person entering the contract or agreement on behalf of the Board shall develop and submit to the Board a plan or project together with a budget or budgets that shows estimated costs to be incurred for the plan or project,
 - b. the person entering the contract or agreement shall keep accurate records of all of its transactions, account for funds received and expended, and make periodic reports to the Board of activities conducted, and such other reports as the Board may require;
9. To keep accurate records of all financial transactions performed pursuant to this act. These records shall be audited annually by an independent auditor and an annual report shall be compiled and presented to the Governor.
10. To cooperate with any private, local, state or national commission, organization, agency or group and to make contracts and agreements for joint programs beneficial to the oil industry of Oklahoma;
11. To accept donations, grants, contributions and gifts from any public or private source and deposit such in the Energy Resources Revolving Fund;
12. To approve or disapprove the investment of any monies in the Energy Resources Revolving Fund pursuant to Title 52, Section 288.10;
13. To keep an accurate record of all assessments collected.

STATUTORY REFERENCES

Title 52, Section 288.1, et seq. of the Oklahoma Statutes.

FY-97 EXECUTIVE BUDGET

EXPENDITURES BY FUND			
Type of Fund:	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
State Appropriated Funds:	\$0	\$0	\$0
State Continuing / Revolving Funds:			
200 Energy Resources Bd. R.F.	2,282,349	1,110,992	2,941,500
Total Revolving Funds	2,282,349	1,110,992	2,941,500
Federal Funds:	0	0	0
Total Expenditures by Fund	<u>\$2,282,349</u>	<u>\$1,110,992</u>	<u>\$2,941,500</u>

EXPENDITURES BY OBJECT			
Object of Expenditure	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
Salaries and Benefits	\$0	\$0	\$0
Professional Services	1,871,320	1,102,023	2,775,400
Travel	6,000	2,356	7,500
Lease-Purchase Expenditures			
Equipment			
Payments to Local Gov't Sub-Divisions		2,758	5,000
Refunds or Restitutions	405,029	3,455	153,600
Other Operating Expenses	0	400	
Total Expenditures by Object	<u>\$2,282,349</u>	<u>\$1,110,992</u>	<u>\$2,941,500</u>

EXPENDITURES BY BUDGET ACTIVITY / SUB-ACTIVITY			
Activity No. and Name	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
10 Administration	\$0	\$0	\$0
/00001 Administration	568,749	124,933	379,500
/00002 Public Education	856,800	808,378	998,100
/00003 Environmental Cleanup	856,800	177,681	1,563,900
Total Expenditures by Activity	<u>\$2,282,349</u>	<u>\$1,110,992</u>	<u>\$2,941,500</u>

There are no FTE for this Agency. The Energy Resources Board contracts out its Administrative functions.

INTERSTATE OIL COMPACT COMMISSION

A resolution was passed in 1991 to change the name of the thirty state compact to the "Interstate Oil & Gas Compact Commission". Officially, the Oklahoma chapter still goes by the name "Interstate Oil Compact Commission".

MISSION STATEMENT

The mission of the Interstate Oil & Gas Compact Commission is to conserve oil and gas by formulating long-term, uniform conservation measures through a joint state - federal relationship.

DUTIES / RESPONSIBILITIES

The Governor is the official representative of the State of Oklahoma on "The Interstate Oil and Gas Compact Commission", as provided for in the compact. The objectives of the Interstate Oil & Gas Compact include the conservation of oil and gas and: (1) establishment of a joint state and federal fact-finding agency to consist of one representative of each compacting state, and one representative of the United States as Congress or the President shall direct; (2) voluntary regulation of production by each compacting state; and (3) formulation by the joint agency of uniform conservation measures and tax laws. The agency makes periodic findings, subject to the approval by the President, of the demand for petroleum to be produced within the United States, for withdrawals from storage, and for petroleum and products thereof to be imported.

STATUTORY REFERENCES

Title 52, Sections 201 - 211 of the Oklahoma Statutes.

EXPENDITURES BY FUND

Type of Fund:	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
State Continuing/Revolving Funds:			
230 Interstate Oil Compact Fund	223,130	187,377	171,000
Total Expenditures by Fund	<u>\$223,130</u>	<u>\$187,377</u>	<u>\$171,000</u>

CAPITAL OUTLAY and SPECIAL PROJECTS

Fund No. and Name:	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
426 Oil Settlement Fund - Stripper Well	\$146,115	\$511,339	\$0
443 Interagency Reimbursement Fund	0	80,000	0
466 Oil Settlement Funds Subpart B	0	0	21,080
Total Capital Outlay Expenditures	<u>\$146,115</u>	<u>\$591,339</u>	<u>\$21,080</u>

EXPENDITURES BY OBJECT

Object of Expenditure	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
Salaries and Benefits	\$149,772	\$138,899	\$109,363
Professional Services	493	0	0
Travel	3,841	4,093	7,800
Lease-Purchase Expenditures	0	0	0
Equipment	10,253	2,667	500
Other Operating Expenses	58,771	41,718	53,337

FY-97 EXECUTIVE BUDGET

Total Expenditures by Object \$223,130 \$187,377 \$171,000

EXPENDITURES BY BUDGET ACTIVITY / SUB-ACTIVITY

Activity No. and Name	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
01 Administration	\$223,130	\$187,377	\$171,000
Total Expenditures by Activity	<u>\$223,130</u>	<u>\$187,377</u>	<u>\$171,000</u>

FULL-TIME-EQUIVALENT EMPLOYEES (FTE) and VEHICLES

Activity No. and Name	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
01 Administration	3.2	2.7	2.0
Total FTE	<u>3.2</u>	<u>2.7</u>	<u>2.0</u>
Number of Vehicles	0.0	0.0	0.0

LIQUEFIED PETROLEUM GAS BOARD

MISSION STATEMENT

The mission of the Liquefied Petroleum Gas Board is to protect the health and welfare of the citizens of State of Oklahoma by promulgation of standards for the storage and handling of liquefied petroleum gases as adopted by the National Fire Protection Association (NFPA) in 1969 and published in Pamphlet No.58 and the standards for installation of gas appliances and gas piping adopted by NFPA and published in its Pamphlet No.54. Any supplementary or additional rules and regulations adapted by NFPA will be accepted standards for this state.

THE BOARD

The Board is composed of seven members, one each from the southeastern, northeastern, northwestern and southwestern quarters of the state, one from central Oklahoma, and two from the state at large. Members are eligible for reappointment for successive terms, and are removable for cause by the Governor. The term for all members is four years.

DUTIES / RESPONSIBILITIES

The Liquefied Petroleum Gas Administrator issues all other licenses and collects all fees levied for the purpose of defraying administrative expenses incurred in the execution and enforcement of laws relating to Liquefied Petroleum Gases. The Liquefied Petroleum Gas Administrator executes and enforces all laws relating to the handling, using, storing, selling, distributing, and transporting of butane, propane and other Liquefied Petroleum Gases, and the installation of systems, equipment and appliances for the use thereof. This responsibility includes the inspecting and licensing of dealers who manufacture or sell Liquefied Petroleum Gas equipped mobile homes, travel trailers, campers and portable buildings. Beginning in FY-86 the agency also inspects all school buses operating on LP gas.

STATUTORY REFERENCES

Title 52, Section 420.1 et seq, of the Oklahoma Statutes.

PERFORMANCE CRITERIA / SERVICES PROVIDED

Criteria/Service:	FY-94 Actual	FY-95 Actual	FY-96 Estimated	FY-97 Estimated
Permits Issued:				
Class 1 through 9	2,251	2,787	3,000	3,000
Class 10 - Managers	369	383	420	420
Inspections:				
Dealer facilities, storage & transport facilities, housing/public building installations	2,776	3,500	3,500	3,500
Truck (tags issued)	1,200	1,300	1,350	1,350
Installations Reports:				
LP gas system installations	21,296	13,587	20,000	20,000
Investigation of:				
Delinquent permits	327	300	300	300
Public complaints	150	200	200	200
Accidents	66	100	100	100
Public building & storage plans approved	100	100	100	100
Tank tags issued	3,392	3,604	3,500	3,500

FY-97 EXECUTIVE BUDGET

Cylinder tags issued	34,979	34,388	30,000	30,000
Manufacturer's data reports received	1,330	1,184	1,200	1,200
Safety schools (attendance)	2,970	3,000	3,000	3,000
Permit examinations given				
Class I & II	123	199	200	200
Other Classes	190	699	700	700
Citations and civil actions	33	25	25	25
Warning citations issued	22	25	25	25
School bus inspections:				
Schools involved	0	20	20	20
Buses inspected	0	50	50	50

EXPENDITURES BY FUND

Type of Fund:	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
State Appropriated Funds	\$394,143	\$346,841	\$390,958
State Continuing/Revolving Funds:	0	0	0
Total Expenditures by Fund	\$394,143	\$346,841	\$390,958

CAPITAL OUTLAY and SPECIAL PROJECTS

Fund No. and Name:	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
193 General Revenue Fund	0	9,349	0
Total Capital Outlay Expenditures	\$0	\$9,349	\$0

EXPENDITURES BY OBJECT

Object of Expenditure	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
Salaries and Benefits	\$307,017	\$264,369	\$310,998
Professional Services	2,191	2,676	1,200
Travel	59,275	54,087	45,712
Lease-Purchase			
Equipment	1,858	2,982	1,200
Inter & intra-agency Payments			
Other Operating Expenses	23,802	22,727	31,848
Total Expenditures by Object	\$394,143	\$346,841	\$390,958

EXPENDITURES BY BUDGET ACTIVITY / SUB-ACTIVITY

Activity No. and Name	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
10 Administration	\$392,886	\$346,189	\$389,058
88 Data Processing	1,257	652	1,900
Total Expenditures by Activity	394,143	346,841	390,958

FULL-TIME-EQUIVALENT EMPLOYEES (FTE) and VEHICLES

Activity No. and Name	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
10 Administration	10.0	9.0	10.0
88 Data Processing	0.0	0.0	0.0
Total FTE	\$10	\$9	\$10

FY-97 EXECUTIVE BUDGET

Number of Vehicles

\$7

\$6

\$6

HISTORICAL PERSPECTIVE / REVIEW

Previous Administrations have recommended to the legislature that LP Gas Administration be abolished and that the responsibilities for the enforcement of the liquefied petroleum gas statutes be administrated by the Corporation Commission as a department under the Fuel Inspection Division. This recommendation, which included the transfer of all FTE and associated funding, was not addressed by the Legislature. Again for FY-92, the Governor recommended consolidating the LP Gas Board into the Corporation Commission. The Legislature did not act upon this recommendation.

The LPG inspector positions were upgraded in FY-90 after OPM conducted an audit of job requirements and safety hazards involved and recommended that these six positions be reclassified to be in line with similar merit positions (i.e.. Corporation Commission Fuel Inspection).

In FY-93, the agency was given funding for a Deputy Director, however, the position was eliminated in FY-94.

In FY-95, the agency has experienced the loss of the agency director and is involved in litigation over the termination and the performance of duties by several agents. The agency is currently without a director.

MARGINALLY PRODUCING OIL & GAS

MISSION STATEMENT

The mission of the Commission on Marginally Producing Oil and Gas Wells is to define, identify, and evaluate the economic and operational factors of these wells and to assure that appropriate efforts are made to extend the life of marginally producing oil and gas wells.

THE COMMISSION

The Commission on Marginally Producing Oil and Gas Wells was created by Title 52, Section 700 of the Oklahoma Statutes, to be effective October 1, 1992. The Commission is comprised of nine members, who are independent and major oil and gas operators and royalty owners. The members, each serving a three year term, are appointed by the Governor and confirmed by the Senate.

DUTIES / RESPONSIBILITIES

The duties of the agency are to: research and collect data characterizing marginal wells; to propose legislative, regulatory, and operation remedies; to educate the public on the contributions of marginal wells; and, to interact with regional and national organizations as to the importance of marginal wells.

STATUTORY REFERENCES

Title 52, Section 700-707; Title 74, Section 3901 et seq. of the Oklahoma Statutes

PERFORMANCE CRITERIA / SERVICES PROVIDED

Criteria/Service:	FY-94 Actual	FY-95 Actual	FY-96 Estimated	FY-97 Estimated
Total assessment received	348,290	348,751	341,775	334,939
Total assessment refunded *	6,041	4,069	11,997	11,757
Number of refunds *	16	12	16	16

* Refunds are processed against calendar year during the first three months of the following year. Therefore the refunds made in FY-95 will cover the 1994 calendar year.

EXPENDITURES BY FUND

Type of Fund:	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
State Appropriated Funds:	\$0	\$0	\$0
State Continuing / Revolving Funds:			
200 Marg.Prod.Oil & Gas Wells R.F.	155,030	151,891	971,005
Total Revolving Funds	155,030	151,891	971,005
Federal Funds:	0	0	0
Total Expenditures by Fund	\$155,030	\$151,891	\$971,005

FY-97 EXECUTIVE BUDGET

EXPENDITURES BY OBJECT

Object of Expenditure	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
Salaries and Benefits	\$77,534	\$112,860	\$191,695
Professional Services	2,109	0	95,700
Travel	9,255	4,303	105,000
Lease-Purchase Expenditures	0	0	5,000
Equipment	9,347	6,331	89,000
Payments to Local Gov't Sub-Divisions	8,911	20,580	218,914
Refunds or Restitutions	31,799	(21,239)	19,996
Other Operating Expenses	<u>16,076</u>	<u>29,056</u>	<u>245,700</u>
Total Expenditures by Object	<u>\$155,030</u>	<u>\$151,891</u>	<u>\$971,005</u>

EXPENDITURES BY BUDGET ACTIVITY / SUB-ACTIVITY

Activity No. and Name	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
10 General Operations	<u>155,030</u>	<u>151,891</u>	<u>971,005</u>
Total Expenditures by Activity	<u>\$155,030</u>	<u>\$151,891</u>	<u>\$971,005</u>

FULL-TIME-EQUIVALENT EMPLOYEES (FTE) and VEHICLES

Activity No. and Name	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
10 General Operations	<u>2.0</u>	<u>2.5</u>	<u>4.0</u>
Total FTE	2	2.5	4
Number of Vehicles	0	0	0

DEPARTMENT OF MINES

MISSION STATEMENT

The mission of the Oklahoma Department of Mines is to protect the environment through enforcement of the state mining and reclamation laws.

THE COMMISSION

The Commission is composed of nine members, with at least one member having a background in engineering or geology; one member with a background in labor or workers' safety; one person with a background in agriculture or soil conservation; one person with a background in transportation; one person with a background in economic development or banking; one person with a background in public utilities; one person with a background in natural resources; and two persons at large.

DUTIES / RESPONSIBILITIES

The Oklahoma Department of Mines is a regulatory authority empowered to execute, enforce and implement provisions of state and federally mandated programs in the area of health, safety, mining and land reclamation practices associated with surface and sub-surface mining. Public Laws 95-87 and 95-164 require a state program to be developed to: (1) safeguard human health and safety; (2) issue mining permits for all mining operations and to inspect regularly all mining operations for reclamation; and (3) minimize environmental impact to land, air and water quality through viable regulatory and enforcement programs. The state has assumed a leadership role by adopting the rules and regulations as developed by the Office of Surface Mining, Reclamation and Enforcement of the Department of Interior to achieve the intent of Congress and implement applicable federal laws in the State of Oklahoma.

Additionally, the Department is charged with enforcing the mining laws of the state, including the inspection of mines for hazardous conditions directing special consideration towards working conditions, safe equipment operation, proper ventilation, elimination of other hazards affecting the life and health of miners. In the event of any type of mine disaster, inspectors assume full charge of rescue operations and the subsequent control of fires, including the sealing of mines when necessary. In cooperation with the Mine Safety and Health Administration, courses are conducted in first aid, mine rescue, mine safety and accident prevention. Reclamation legislation passed by the 1971 Oklahoma Legislature expanded the scope of covered operations to include all mining and added the health and safety inspections of sand, gravel, and quarrying operations to the responsibilities of the Department.

STATUTORY REFERENCES

Article VI, Sections 25 and 26 Oklahoma Constitution; Title 45, Section 1 et seq. of the Oklahoma Statutes Title 68, Section Revenue and Taxation; Title 62, Section 281, et seq.; Title 74, Section ; Title 74, Section .

PERFORMANCE CRITERIA / SERVICES PROVIDED

Criteria/Service:	FY-94 Actual	FY-95 Actual	FY-96 Estimated	FY-97 Estimated
Non-coal mining permit applications	110		110	110
Non-coal permit renewal applications	425		425	425
New coal mining permits applications	8	information	8	8
New coal mining permits granted	9	not available	9	9
Safety inspections (total all mines)	4,500	for FY-95	4,500	4,500
Reclamation inspections (coal)	1,330		1,330	1,330
Pre-permit Conferences (coal)	6		6	6

FY-97 EXECUTIVE BUDGET

Pre-permit field investigations (coal)	20	20	20
Citizens complaint review & investigations	50	50	50
Water samples collected & analyzed	30	30	30
Permit revisions processed (coal)	50	50	50
Permit revisions processed (non-coal)	8	8	8

EXPENDITURES BY FUND

Type of Fund:	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
State Appropriated Funds	\$920,377	\$906,066	\$886,513
State Continuing / Revolving Funds			
200 Dept. of Mines Revolving Fund	721,372	605,083	764,031
205 OK Miner's Training Institute	<u>27,540</u>	<u>41,852</u>	<u>70,400</u>
Total of Revolving Funds	748,912	646,936	834,431
Federal Funds			
400 US Dept. of Interior (OSM)	755,535	880,433	944,500
405 US Dept. of Labor (MSHA)	<u>101,246</u>	<u>77,318</u>	<u>99,000</u>
Total of Federal Funds	<u>856,781</u>	<u>957,752</u>	<u>1,043,500</u>
Total Expenditures by Fund	<u>\$2,526,071</u>	<u>\$2,510,753</u>	<u>\$2,764,444</u>

EXPENDITURES BY OBJECT

Object of Expenditure	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
Salaries and Benefits	\$2,019,284	\$1,985,542	\$2,035,912
Professional Services	32,877	45,343	43,282
Travel	31,296	42,997	54,300
Lease-Purchase Expenditures		0	0
Equipment	20,489	8,556	92,000
Other Operating Expenses	<u>422,125</u>	<u>428,315</u>	<u>538,950</u>
Total Expenditures by Object	<u>\$2,526,071</u>	<u>\$2,510,753</u>	<u>\$2,764,444</u>

EXPENDITURES BY BUDGET ACTIVITY / SUB-ACTIVITY

Activity No. and Name	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
1 General Operations	\$2,364,652	\$2,380,158	
Administration			\$636,728
Coal Program			1,382,192
Non-Coal Program			532,124
Data Processing			44,000
10 OK Miner's Training Institute	128,787	119,171	169,400
88 Data Processing	<u>32,632</u>	<u>11,424</u>	<u>0</u>
Total Expenditures by Activity	<u>\$2,526,071</u>	<u>\$2,510,753</u>	<u>\$2,764,444</u>

FULL-TIME-EQUIVALENT EMPLOYEES (FTE) and VEHICLES

Activity No. and Name	FY-94 Actual	FY-95 Actual	FY-96 Budgeted
1 General Operations	52.1	50.3	51.0
10 OK Miner's Training Institute	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total FTE	<u>52.1</u>	<u>50.3</u>	<u>51.0</u>

FY-97 EXECUTIVE BUDGET

Number of Vehicles

26

26

24